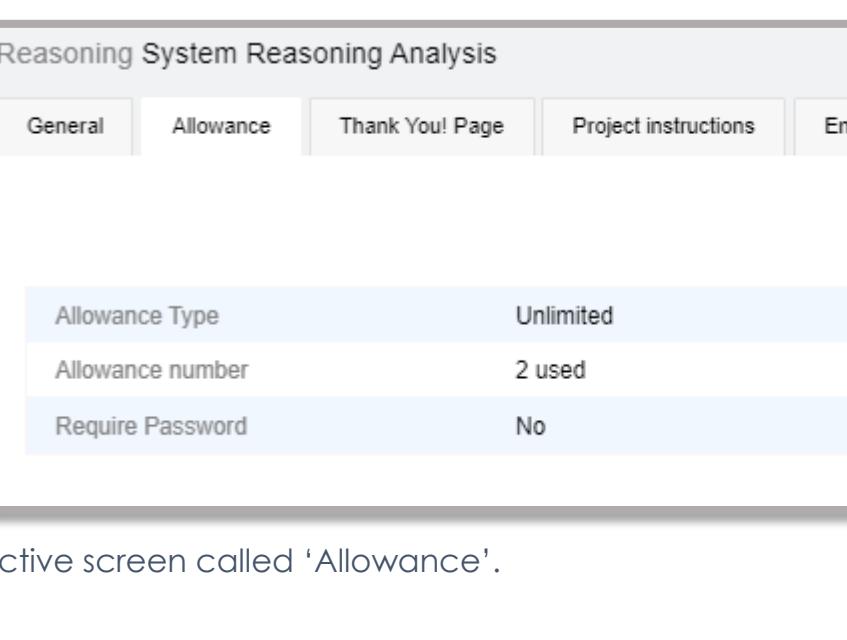


Cognitive Ability I HOW TO: Check and create new passwords for a Cognitive Assessment

- Log into your FinxS account.
- Hover over the 'Projects' tab at the top of the screen.
- Select 'Reasoning' from the dropdown menu.
- Highlight the project name in the left-hand column that you wish to check or add passwords to.
- Select the tab along the top of the active screen called 'Allowance'.
- Click 'Edit' on the right-hand side.
- If passwords are not used in this project, the 'No' circle will be marked; if they are, the 'Yes' circle will be.



Allowance Type	Unlimited
Allowance number	2 used
Require Password	No

Reasoning System Reasoning Analysis	
General	Allowance
Allowance Type	Unlimited
Allowance number	2 used
Require Password	No

- If passwords are used, the screen will show a box of used and unused passwords – check your used and unused passwords here.
- To generate new passwords, go to 'Number of passwords' and enter the number of passwords required in the empty box.
- Click 'Generate Passwords'.
- Passwords will appear in the 'Unused Passwords' field.
- Click 'Save' on the right side of the screen.
- Or, if you do not wish to use passwords anymore, select the 'No' circle beside 'Require Password' to change it.
- Click 'Save'.

Reasoning HRP Test

General Allowance Thank You! Page Project instructions Emails EU Disclaimer Summary

Edit: HRP Test

Allowance Type	<input checked="" type="radio"/> Unlimited <input type="radio"/> Limited
Allowance number	0 used
Require Password	<input checked="" type="radio"/> Yes <input type="radio"/> No
Known Respondents	<input type="radio"/> Yes <input checked="" type="radio"/> No
Number of passwords	10 <input type="button" value="Generate Passwords"/>
Unused passwords	ZmKxsv2jb6 hSwqpmQ8Zw CceCy1NUFU T3JX1Ugamm 8BwMXvBcqy
Used passwords	